



SUMMONS FOR JURY SERVICE

25th JUDICIAL DISTRICT COURT

PARISH OF PLAQUEMINES, STATE OF LOUISIANA

PLEASE READ THIS SUMMONS CAREFULLY. DO NOT DISREGARD THIS SUMMONS. ARBITRARY FAILURE TO APPEAR MAY RESULT IN A FINE AND/OR OTHER PENALTIES. BRING THIS SUMMONS WITH YOU WHEN YOU REPORT FOR JURY SERVICE.

You are hereby summoned to appear in the Twenty-Fifth Judicial District Court, Parish of Plaquemines, to serve as a **prospective JUROR** on:

at

UNTIL DISCHARGED, and fail not under penalty of the law. By Order of the Court.

Within seven days, complete, sign, and return the Juror Qualification Questionnaire below to the Plaquemines Parish Clerk of Court's Office in the enclosed self-addressed envelope. You may return this confirmation to the clerk of court via fax – (504) 934-6629, or e-mail – jury@clerk25th.com. If you have a valid excuse (illness or undue hardship) from jury service, this is your opportunity to advise the Court. Only the judge in this matter may grant an excusal request.

*****You might not need to appear. Call (504) 934-6725 after 4:30 P.M. on the FRIDAY PRIOR TO your service date, and a recorded telephone message will inform you if you must report for duty.*****

*****CELL PHONES ARE NOT ALLOWED IN COURTHOUSE*** ***PROPER DRESS REQUIRED***** Shorts, tank tops, muscle shirts, and hats are NOT appropriate attire. Dress appropriately and in keeping with the dignity of the Court.

JUROR QUALIFICATION QUESTIONNAIRE – THIS FORM MUST BE RETURNED WITHIN 7 DAYS

*Check **only** the items that apply to you to claim a disqualification or exemption.*
If none apply to you, you must report for jury duty as summoned.

- 70 years of age or older (If you wish to serve, do not check this section.)
- If you reported for jury duty **and** were given credit for service on a 25th JDC jury within two (2) years before this service date.
- **NOTE: This exemption does not include jury service in federal court.****
- Not a U.S. citizen (Provide copy of green card, visa, or other documentation.)
- Cannot read, write, speak, or understand the English language.
- Interdicted (Provide court certification of mental or physical condition.)
- Within the 5-year period immediately preceding the date of jury service, I have been under indictment, incarcerated under an order of imprisonment, or on probation or parole for a felony offense. (Provide case number and a copy of indictment, conviction documents and/or probation/parole documents.)
- I no longer live in Plaquemines Parish. (Provide your new address with documentation such as a new utility bill, corrected driver's license, etc.)
- I recently moved to Plaquemines Parish, and have not lived in Plaquemines Parish for at least one (1) year preceding this jury service date. (Provide documentation such as a utility bill or other document with the old address and a recent date.)
- The person to whom this summons is directed is deceased.
(Provide documentation and date of death: _____.)

NAME (LAST, FIRST, MIDDLE) _____

ADDRESS _____

CITY/STATE/ZIP CODE _____

E-MAIL ADDRESS _____

HOME PH#: (504) _____ OTHER PH#: (504) _____

DATE OF BIRTH: _____
MONTH DAY YEAR

Under penalty of perjury, I swear/affirm that the above information is true and correct. I acknowledge that I understand that I am NOT excused unless the Judge notifies me that I have been excused.

SIGNATURE